

ПРОФЕСИОНАЛНА ГИМНАЗИЯ ПО ТУРИЗЪМ „АЛЕКСАНДЪР ПАСКАЛЕВ"
ГРАД ХАСКОВО

КОНСПЕКТ

По Чужд език по професията -английски език,
11 клас - Бизнес администрация

1. Means of communication. Personal letters.
2. Written communications with business partners. Writing letters.
3. Business Correspondence. Telephone Contacts.
4. Curriculum Vitae. Hotel reservation.
5. Formal / Informal emails.
6. Informal personal business letters. Requests.
7. Business abbreviations. Program of business meetings.
8. Salary and wages.
9. Application form.
10. Cover letter.
- 11 Business correspondence. Making formal/informal appointments.
12. Means of communication.
13. Internet communications. E-mail communications.
14. Commercial, banking and accounting terms.
15. Drawing up an agenda.

Изготвил: Ива Казакова

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по Чужд език по професията – английски език
11 клас - Организация на хотелиерството
Учебник: Hotels and Catering, изд. Express Publishing

1. Meet our staff
2. Hotel amenities- writing directions for a friend in the hotel
3. Family friendly lodging
4. Valet service
5. The guest room
6. Checking in
7. Meet the restaurant staff
8. Taking a reservation
9. Breakfast service
10. At the bar
11. Meet the kitchen staff
12. Utensils
13. Food service equipment
14. Making a room reservation
15. Loyalty programs
16. Confirming a reservation

Изготвил: Елена Димитрова

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КОНСПЕКТ

По ЧЕП-английски език
11 клас
ОТСВ / Екскурзоводско обслужване

1. Types of tourism. Historical development of tourism. Places for accommodation in the Ancient Times. Plan a holiday trip.
2. Natural resources. The future of the world's energy. Comment on ways of sustainable life.
3. Relief. Climate. Seasons in temperate climate. Sahara.
4. Flora and fauna. Endangered species. How does tourism affect the environment?
5. Monasteries and churches. A sacred place you have visited. Religion and travelling.
6. Monuments. Historical places. What can a country make to preserve its historical places? A famous monument in your town.
7. Exhibitions. Concert and festivals. Summer festivals in Bulgaria, COVID-19 and the cultural events.
8. Bulgarian mountain and sea resorts. The best hotel you have ever been to in Bulgaria. To the mountain or to the sea - pros and cons.
9. Luxury places. Your dream destination and luxury facilities. One luxury vacation or some not so pretentious.
10. Transport. Future of transport. How do you like to travel and why?
11. Tourist animation. Hotel staff. Plan a Hawaiian evening in the hotel.

Изготвил:

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КОНСПЕКТ
по Английски език по професията- 12 клас

Специалност: Кетъринг / ПКИН

1. Cold starters
2. Hot starters
3. Clear soups
4. Unclear soups
5. Boiled dishes
6. Fried dishes
7. Fried alaminutes
8. Baked dishes
9. Roasted dishes
10. Grilled alaminutes
11. Combined dishes
12. Desserts
13. Pastry
14. Children's cuisine
15. Bulgarian cuisine
16. European cuisine

Изготвил: Елена Димитрова

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гр. ХАСКОВО

КОНСПЕКТ

по Английски език по професията за 12 клас

Бизнес-администрация

1. Introduction to the professional field.
2. Economics and entrepreneurship - basic concepts.
3. Marketing.
4. Monetary relations.
5. International marketing.
6. Stages in the implementation of the transactions.
7. Document flow.
8. Bank structure.
9. Banking services.
10. Teamwork.
11. Communication.
12. Building professional relationships.
13. Professional satisfaction.
14. Work-life balance.

Изготвил: Ива Казакова

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гр. ХАСКОВО

КОНСПЕКТ

по Английски език по професията за 12 клас
ОРГАНИЗАЦИЯ НА ХОТЕЛИЕРСТВОТО“

1. Organization and management of hotel reservation
2. Organization of welcoming guests at the hotel.
3. Organization of guests accommodation.
4. Organization of customer service during their stay in the hotel - storage and movement of keys, providing additional services by staff in the front office.
5. Organization of customer service during their stay in the hotel - internal communication and cooperation of the front office with other sectors. Responding to complaints and processing complaints.
6. Organization of sending / unsubscribing / of hotel guests.
7. Organization and control of cleaning of hotel rooms and common areas.
8. Organization of activities in the laundry.
9. Organization of work processes in the kitchen - sector "Food and beverages".
10. Organization of the trade hall in the sector "Food and drinks".
11. Organization of security systems.
12. Organization of repair work.
13. Organizing the activities of the staff.
14. Organizing additional activities SPA and Wellness center.
15. Organization of the Marketing and Sales Sector.
16. Shelters and accommodation.
17. Organization of commercial activity.
18. Organizing the animation.

Изготвил: Ива Казакова

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КОНСПЕКТ

по Английски език по професията – 12 клас
Организация на туризма и свободното време

1. Tourist trip with a total price
2. Advertising and Cataloging
3. Travel documents
4. Air transport in Bulgaria
5. Road transport in Bulgaria
6. Water transport in Bulgaria
7. Rail transport in Bulgaria
8. Types of excursions
9. Animation in the excursions
10. Tourist staff
11. Tourist animation
12. Natural and anthropogenic resources
13. Hotel
14. Restaurant
15. Travel packages
16. Travel programs

Изготвил: Елена Димитрова

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по Английски език по професията – 12 клас
Екскурзоводско обслужване

1. Tour guide services. Types of services.
2. Job description. Letter of content.
3. Panoramic excursion.
4. Insurance policy and safety rules.
5. Museum tours. Cultural historical guide.
6. Travelling documents.
7. Creating a route.
8. Individual tourists.
9. Group tours.
10. Tour events.
11. Congress and seminar. Contract for join activity.
12. Extreme and ecotourism.
13. Bus transport.
14. Cruises.
15. Air Transport.
16. One and two-day trip.
17. A week's excursion.
18. Tourist animation.

Изготвил: Б. Боянова